

### 29-31 JANUARY 2026

# International Tourism Exhibition ADVENTUR 2026

Lithuanian Exhibition and Congress Centre LITEXPO, Laisves pr. 5, Vilnius, Lithuania.

# TERMS OF PARTICIPATION / INFORMATION ON SERVICES PROVIDED

# 1. Application for participation

- Exhibitors register for the exhibition by logging in to electronic application order and administration system <u>EXPODOC</u> by 29 December 2026.
- Brief information about the terms and conditions of participation in the Exhibition is provided in
  the participation terms and conditions. Main rights and duties of an Exhibitor, as well as those terms
  and conditions of Participation are established in an application-agreement filled in by each
  Exhibitor, accepted by LITEXPO, and Regulation on participation in exhibitions, trade fairs and
  conferences, as well as other internal regulations of LITEXPO. All the above-listed regulations are
  jointly referred to as Legal acts regulating Participation. Every single Exhibitor must familiarise
  himself/herself with the latter legal acts.

### 2. Co-exhibitors

- Exhibitor can admit into his stand a Co-exhibitor (other company) after having registered it in his application and agreed on their participation with the Exhibition organizer.
- Exhibitor has to pay the Co-exhibitor's fee.
- Co-exhibitor has the right to use the same stand as the main Exhibitor and has to obey the same requirements and terms of participation in the Exhibition as applied to the Exhibitor.
- Exhibitor shall assume responsibility for any violations or breaches of the legal acts regulating participation committed by his Co-exhibitor.
- A co-exhibitor's activity and the exhibits or services presented, have to correspond to the theme of the Exhibition.

### 3. Main services and charges

The Organizer rents empty exhibition space (minimum area – 6 sq. m) for the whole duration of the Exhibition and provides the following services:

- Organization and marketing of the Exhibition.
- Development of event programme, coordination, and organization services.
- Advertising and communication campaign of the Exhibition.
- Attraction of targeted visitors, distribution of invitations to officials and trade visitors.

- General lighting of the halls.
- General protection outside working hours of the Exhibition.

### The Registration Fee includes:

- Entry into the electronic catalog of exhibitors.
- Exhibitor badges (one for 3 sq. m, but no more than 15 pcs. for a stand).
- Electronic invitations for visitors (20 pcs. for an Exhibitor and co-exhibitor).

### STANDARD REGISTRATION

Prices for registration and payment of the price of registration and exhibition space <u>until January 16</u> <u>2026.</u>

Prices are without VAT	< 20 sq.m	21 - 40 sq.m	>41 sq.m
Registration fee per Exhibitor and Co-exhibitor	170 Eur		
1 sq. m Empty exhibition space	80 Eur	75 Eur	70 Eur
1 sq. m rent of the standart stand	35 Eur		
1 sq. m rent of standart stand (when choosing a wall color: black, green, yellow, red, blue)	54 Eur		

# The standard minimal stand of 6 sq. m consists of the following:

- A booth of OCTANORM constructions (1m x 2, 5 m);
- Carpeting of grey colour;
- Three spotlights of 100 W (1 per 3 sq. m);
- A table and 3 chairs;
- Fascia with the company name in Latin letters (standard font, up to 10 letters);
- Three-outlet socket (220 V/2 kW);
- Daily stand cleaning.

# 4. Stand design, additional stand equipment and services

- The Organizer determines the dimensions of the stand and its place in the hall or outside the exhibition area.
- If a stand of individual design (non-standard) for the Exhibitor is designed and constructed by another company, the contracting company has to submit a detailed drawing of the stand to the architect no later than 21 days before the Exhibition starts (see: Regulations of Participation at Exhibitions, Fairs, and Conferences point 7.2). The architect Romanas Gajevskis, phone no. +370 616 05413, e-mail r.gajevskis@litexpo.lt.

- Additional standard stand equipment, furniture, stand cleaning services, communications, and companies' names or logos on fascia boards have to be ordered in advance by filling in the Forms for Additional Equipment, Services, and Communications through the electronic application order system EXPODOC.
- For further information and orders please contact sales manager Vykinta Katunskytė, phone no. +370 650 82361, e-mail v.katunskyte@litexpo.lt.

  Forms and prices for Additional Equipment, Services, and Communications are also available at litexpo.lt
- 5 days before an Exhibition opening, prices for additional equipment and services increase by 50%, on the exhibitors' registration days and during the Exhibition by 100%.
- An Exhibitor must cover stand remounting expenses which amount to 20% of the installation price
  of the exhibition stand if 5 days before an Exhibition any amendments are made to the design of the
  stand ordered from LITEXPO and
  the stand has to be remounted.

# 5. Terms of payment

• An Exhibitor has to pay for the rent of exhibition space, stand rent, and additional services after getting the invoices from LITEXPO. All fees must be paid within the period indicated in the invoice, otherwise, the Exhibitor will not be registered to the Exhibition.

#### 6. Other services

#### • Visitor invitations

Upon the payment of the registration fee, every Exhibitor and his co-exhibitor is provided with 20 electronic invitations for his customers to visit the Exhibition. Invitations are intended for their recipients only. Exclusively the invitations provided by the Organiser are valid for the Fair.

### Forwarding of exhibits, loading-unloading works, customs clearance services

According to the Exhibitor's advance application the company "PAN-LIT Service" provides forwarding of exhibits, loading-unloading works, and customs clearance services in the Exhibition territory. The services ordered are paid by Exhibitor directly, contact by phone at +370 5 244 56 77, or e-mail <a href="mailto:info@pls.lt">info@pls.lt</a>.

### 7. Events and advertising

- Exhibitors are required to complete their profile and presentation description, as well as upload visuals for dissemination in the EXPODOC software and, if necessary, allow the organizer to use these materials to publicize the exhibitors.
- Exhibitors are invited to organise various events during the exhibition.
- The programme of events must be agreed upon with the Organiser at least one month prior to the exhibition on the form sent by the Organiser.

- The Exhibitor must not interfere with the proper participation of other Exhibitors in the Exhibition (noise, loud music, etc.) and must comply with the security requirements when organising activities at its stand.
- To ensure a safe visit to the Exhibition, Exhibitors are recommended to organise events and presentations in the common areas provided by the Organiser.
- Exhibitor advertising is only allowed at the Exhibitor's stand. Any advertising outside the booth is subject to a fee and must be agreed with the Organiser.

### 8. Exhibition course

- An Exhibitor, for whom an exhibition stand is built-up and dismantled by another company, shall inform his contractor about the requirements regulating the stand set-up procedures established by LITEXPO (see "Regulations of Participation at Exhibitions, Fairs and Conferences", chapter 8). In such cases, the Exhibitor shall bear full liability for actions of third parties. Staff mounting a stand during build-up and dismantling days shall be issued free special vouchers. Extra time for build-up and/or dismantling is charged (see "Regulations of Participation at Exhibitions, Fairs and Conferences", chapter 8, point 8.6).
- After arriving at LITEXPO an Exhibitor has to register at the Info-Centre of the Exhibition. Exhibitors are registered to the stands after they have fully paid the invoice for their participation in the Exhibition.
- During the registration, an Exhibitor is provided with information about the working procedure of
  the Exhibition, and services provided, and is issued with exhibitor's badges, upon presentation of
  which to security, exhibitors shall be provided with access to the exhibition halls on the days of Fair
  mounting, dismantling and during the working hours.

### 9. Refusal to participate in the exhibition

- The Exhibitor shall have the right to withdraw from the Exhibition by unilaterally terminating the contract for participation and exhibition space at the Exhibition. The registration fee and 30% of the rental fee for the empty exhibition space are non-refundable to the Exhibitor. Notification of refusal to participate in the exhibition must be submitted in writing by electronic means and confirmation of receipt must be received from the person in charge of LITEXPO (see: "(see: "Regulations of Participation in Exhibitions, Fairs and Conferences", section 2).
- If the Exhibitor refuses to participate in the Exhibition with less than 60 (sixty) calendar days to go, the registration fee and the advance payment shall not be refunded to the Exhibitor, and the Exhibitor shall be subject to an additional fine (see: (see: "Regulations of Participation in Exhibitions, Fairs and Conferences", section 2).

Exhibition venue	LITEXPO, Halls 3, 4, 5	
Stand build-up	January 27 from 8 a.m. to 6 p.m. (installation is paid, 10 EUR for 1 sq. m) January 28 from 8 a.m. to 22 p.m. January 29 from 8 a.m. to 10 a.m. January 30 from 8 a.m. to 10 a.m.	
Exhibition working hours	January 29 from 10 a.m. to 5 p.m. (B2B) January 30 from 10 a.m. to 7 p.m. (B2C) January 31 from 10 a.m. to 7 p.m. (B2C)	
Registration of exhibitors	January 28 from 9 a.m. to 7 p.m. January 29 from 8 a.m. to 10 a.m.	
Stand dismantling	January 31 from 7 p.m. to 10 p.m. February 2 from 8 a.m. to 5 p.m.	

<sup>\*</sup> The organizers reserve the right to change the opening hours of the exhibition, installation of stands, removal and delivery of exhibits, and registration of participants.

### **Contacts**

# **Project Manager Kajus Venslovas**

•

+370 631 37027



k.venslovas@litexpo.lt

# Assistant Project Manager Sandra Matiusoviciute



+370 696 55392



s.matiusoviciute@litexpo.lt

# Sales Manager Vykinta Katunskytė



+370 650 82361



v.katunskyte@litexpo.lt